



CITY OF EL MONTE COMMUNITY SERVICES DEPARTMENT



OFFERS

EMPLOYMENT OPPORTUNITIES

Applications are invited for the position of:

SENIOR INSTRUCTOR/GUARD (Part-time – Open Promotional)

SALARY **\$11.35 – \$11.87 - \$12.13 - \$12.39 per hour**

THE POSITION

Under supervision of Recreation Coordinator, Pool Manager and Asst. Pool Manager

TYPICAL DUTIES

Assists with scheduling, supervision, direction and evaluation of staff at city swimming pool; inspects equipment to see that it is functioning and maintained properly; collects money from cashier, reviews their counts; performs minor repair and maintenance work; makes inspections of water; prepares reports on water condition and accidents; gives first-aid when appropriate in the case of injuries; enforces and explains policies, rules and regulations of the pools; investigates complaints; assists persons who have lost children or possessions around the pools; supervises swimming classes and public swim periods, instructs classes and guards pool when needed; Oversees pool rentals. Hours per week varies per time of year and programs.

MINIMUM QUALIFICATIONS

Must have minimum of one years experience as a lifeguard/swim instructor and possess a valid California driver's license, Red Cross Lifeguard Training and Water Safety Instructor Certifications and Certification in First-aid and CPR meeting Title 22 Pre-Hospital Emergency Medical Treatment standards.

DESIRABLE QUALIFICATIONS

Graduation from High School. Knowledge of the laws and regulations relating to swimming pools in regards to the California Administrative Code. In good health, physically agile, and able to perform all duties without limitations. Possess current Instructor's certification in American Red Cross Community First-Aid & Safety, CPR for the Professional Rescuer and Lifeguard Training. A knowledge of the methods of planning and supervising aquatic programs for recreational purposes; thorough knowledge of swimming pool management; thorough knowledge of swimming, lifeguarding, water safety and first-aid; knowledge of aquatic equipment and facilities; ability to establish and maintain working relationships with employees and general public; bilingual (spanish, chinese).

SELECTION PROCESS

The selection process may consist of the following phases:

Application Screening
Oral Interview
Practical and/or Written Exam

FILING PROCESS

Applications may be obtained from the Community Services Department, El Monte Aquatic Center, 11001 Mildred St., in El Monte, CA 91731. Phone (626) 580-2216. Applications must be returned to the Community Services Department Office.

FINAL FILING

May 19, 2009

Interviews will be held the following week.